

CHARLES BUSCARINO

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EDUCATION

Fordham University, Bronx, NY

Bachelor of Arts in English

Study Abroad: Fordham London Dramatic Academy

May 2020

GPA: 3.3

Spring 2019

RELEVANT COURSEWORK

English Theory, Fundamentals of Communications and Media Studies, Understanding Film, World Cinema Masterpieces: 1960-1980, Films of Moral Struggle Creative Writing for Graphic Novels, Medieval Fantasy Literature

RELATED EXPERIENCE

Fordham Theatrical Outreach Program, Bronx, NY

Fall 2016 – May 2020

Director, Macbeth

- Edited play with creative team to create an acceptable runtime while maintaining narrative cohesion.
- Collaborated with cast of 13 actors in discussions of the plays' cultural impact, relevant themes, and technical challenges.
- Provided constructive criticism of other actors' performances, set building, costuming, and selection of upcoming productions.

Actor

- Performed in club productions of *The Heiress*, *Blithe Spirit*, *Richard III*, and *The Cherry Orchard*.
- Engaged in outreach performances and discussions for multiple Bronx middle- and high-school classes.
- Assisted fellow castmates and tech crew in set building and construction.

Sikelia Productions, New York, NY

Office Assistant

May 2018 – August 2018

- Transcribed video interviews into a text-based format (including timestamps, speakers, etc.).
- Relayed information on office projects to necessary personnel via emails/ digital notifications/ receptionist duties.
- Retrieved and delivered documents, hardware, and information drives to different clients/ associates/ offices.
- Maintained and managed office cleanliness; organized, copied, and filed relevant documents for archival.

ADDITIONAL EXPERIENCE

Camp Riverbend, Warren, NJ

Co-counselor / Substitute Counselor

June 2017 – August 2019

- Organized and led groups of up to 20 children in games, arts, crafts, and summer activities; qualified for all performance-related bonuses, including perfect attendance.

The Clarient Group, New York, NY

Office Assistant

Summer 2010 – Summer 2017

- Created company-wide archival filing systems, assisted with basic AutoCAD electrical-engineering drafting and performed other clerical and receptionist duties.
- Gained experience working in professional office and team-oriented setting.

SKILLS

Microsoft Word, Excel, PowerPoint, Experience in video transcription, Minor experience in Auto CAD